

# Managing Care & Professionals' Teams: The What, How, When and Why

This training will teach participants the difference between Professionals' Meetings and Care Team Meetings; the *What, When, Why* and *How*, whilst capturing the voice of the child/family.

Participants will also learn how to build and support collaborative partnerships, define roles and responsibilities, and manage discord when it presents. Participants will also receive tools and resources to support their Care or Professionals' Team responsibilities effectively.

## Learning Outcomes

- Defining Professionals' Teams and Care Teams
- How to support collaborative partnerships: roles and responsibilities and information sharing
- How to structure a meeting: manage discord, relationship rebuilding and record keeping (timeframe and purpose)

## Program Topics

- How to structure and coordinate a meeting
- Roles and responsibilities
- Defining Professionals' Teams and Care Teams
- How to support collaborative partnerships and manage discord
- Tools and resources

## Who should attend:

Anyone who completes day to day case management roles including but not limited to Team Leaders, Practitioners, Practice Leads and support workers who are required to facilitate, participate, and/or coordinate Professionals'/Care Team meetings.

## Delivery Details

This is an interactive 4-hour session that can be delivered either online or in-person. To optimise the learning experience and maximise opportunities for learner participation, audience capacity is 30 participants per session.

## More information

Contact [training@cfecfw.asn.au](mailto:training@cfecfw.asn.au)

